



Board Briefs

JAMES WEISBARTH.....JOSEPH BERTRAND.....RHONDA McCRONE.....GREG SURTMAN.....MICHELLE THERIOT

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Reports from the Regular Meeting held on November 29, 2012.

A. Administrative Reports

1. PTA Report – No report.
2. **Mr. Hullman** – Approval of financial statements for the period ending October 31, 2012 and the five year forecast.
3. **Mr. Atkinson** - Updated the Board on District Goals No. 4: Development of 5 Year Capital Plan, and No. 6: Transportation Cost Reduction.

TRANSPORTATION:

Our new bus was built on November 14, 2012. That means that delivery should occur by either November 30th or December 3rd. Our trade-in will be advertised on our online auction website. I'll keep you posted on those results. Road construction on Barrett Road has yielded varying disruptions for residents and student transportation. Everyone is remaining flexible and patient while three culverts are being replaced and widened and water lines are being placed down the entire length of the roadway. The estimated construction schedule is 45 – 60 days weather permitting.

FOOD SERVICE:

All current issues and updates have been reported by Denise Tabar in her weekly updates. She has nothing further to report.

TECHNOLOGY:

All current issues and updates have been reported by Joe Magrey in his weekly updates. He has nothing further to report.

BUILDINGS AND GOUNDS:

We had a PI meeting on November 20, 2012 to review our current status. We need to reconcile our worksheet with actual encumbrances and expenditures to date, thus, yielding the amount we will have to spend this fiscal year and next fiscal year. Most projected projects have been estimated and will enable us to align what projects we will go forward with this fiscal year. All athletic fields have been properly and completely put “to bed” for the winter months. The

overall general field conditions would be considered good. Larry Hamilton has provided me with the proposals to properly phase in the replacement of our Middle School fire alarm system. This systems components are no longer manufactured, thus making parts availability for the old system difficult to maintain and replace when they become defective. The additional electric power circuits and data outlets were installed in the T8 mobile classroom at the High School in order to accommodate new computer stations that were needed to handle fifteen students. This classroom deals with our new “Ombudsman” program that we now host at our school. We met with our insurance adjuster regarding the damage sustained to our Middle School roof (circa 1996) from what appears to be hail. The result is that she concurs and will notify the appropriate people so that our next steps can be determined. We created a purchase order for our Board committed portion of the Weight Room equipment. The Boosters met on Monday, November 19, 2012, to solidify and begin the purchases for their portion of the commitment. Processes are moving along fairly well. The six light fixtures under the overhang of the main High School front entrance will be replaced with LED technology. Several of the incandescent fixtures were inoperable and in need of replacement. We have notified, in writing, Protection One, monitoring services that effective February 1, 2013, at the conclusion of our contract, we will switch those services to ADT/Tyco. These services currently monitor security and fire for our High School Maintenance Garage, High School Mobile Classrooms one and two and Falls – Lenox Mobile Classrooms one and two. We will only have High School Mobile Classrooms three and four under contract with Protection One. That contract will not expire until August 2014.

PERSONNEL:

Our High School and second shift Custodian interviews concluded on November 20, 2012 and we were pleased with the selection we had with the candidates that applied. At this time our selection and recommendation is to approve Rob Reiland for this position. In order to plan for a smooth transition, I approved of a voluntary transfer to occur at Falls – Lenox between Dave Weeks and Brian Wilson. Dave Weeks will retire around June 2013. Dave will move to first shift and Brian will move to second shift which will allow for Brian to learn more of the maintenance operations at Falls – Lenox while Dave is still available to convey valuable information and input. This transfer will occur on December 3, 2012. We are making a recommendation to employ Shawn Skeabeck as needed, as a professional technician to setup and operate our light and sound system at the newly renovated High School Auditorium for all of our productions. We estimated the need for approximately 280 hours. After this school year, we will have a better idea as to the needed hours.

4. **Dr. Lloyd-** Updated the Board on District Goal No. 3: Closing the Achievement Gap for Low Income and Special Education Students.

Update on New Generation Assessments

- Key Points
 - ALL assessments in 2014-15 will be delivered on-line
 - There is an initiative that Ohio is engaged in right now to determine the readiness to deliver these assessments in an online format.
 - Diagnostic (optional) → Mid-Year (optional) → ***Performance-Based*** → ***End of Year***
 - Performance Based Assessment—will be task oriented and require application through writing. They will include extended tasks and applications of concepts and skills.

- End of Year—administered after approximately 90% of the school is complete. ELA/Literacy will focus on reading comprehension. Math will be comprised of innovative, machine-scorable items.
- Ohio’s Next Generation of Assessments
 - ELA—grades 3 through 8; English I, II, III
 - Math—grades 3 through 8; Algebra I, II and Geometry
 - Sci—grades 5 and 8; HS—Physical Science and Biology
 - SS—grades 4 and 6; HS—American History and American Government
- High School ELA
 - End of the year
 - 1 test based on a reading passage/text
 - Writing prompt based on text
 - Expository
 - Persuasive
- High School Math
 - End of course exams
 - A1, Geo, A2 or Integrated I, II and III
- RFP released through Indiana DoE to develop questions for PARCC states.
- Field Testing will begin 2013-14

Updates on Common Core

ELA—2012-13

- Proceeding with implementation of core program
 - PreK-K—Phonemic Awareness in Year 2
 - K-3—Balanced Literacy Elements using the Literacy By Design materials
 - 4-12—Readers Workshop Model
- Continue high quality readers workshop professional development based on staff survey results
- Still need to agree on district writing methodology
- Still need to agree on spelling/word study methodology
- Where does cursive writing versus keyboarding fit

MATH—Fall, 2012

Kindergarten (Status—Begin CC Math exploration)

- The representatives from the ECC indicated that they will begin to facilitate conversations within the building in order to develop understanding.

Grades 1st through 3rd (Status—Holding pattern until January, 2013)

- At this time Falls-Lenox indicated they would not consider unwrapping math as they are undergoing an ELA adoption and will be unwrapping ELA standards in November.

Grades 4th through 12th (Status—Begin the work)

- Develop a thorough understanding of the Common Core in Math with colleagues through the Unwrapping process.
 - Unwrap the standards with grade level/building colleagues; this document is available at <http://bulldogcia.com/mathematics.htm> the template to conduct this work is there as well.

- Put standards into student friendly language; clear learning targets and big ideas; essential questions.
- Crosswalk the new Common Core with the current standards
- Conduct a Gap Analysis

MATH—Spring, 2013

Grades K through 3

- In early spring this group will need to talk to their respective colleagues and determine a timeline for the scope of work that will need to be conducted and the teachers' workload and if it is possible to begin.

Grades 4th through 12th

- Collaborate with prior and subsequent grade levels to share resources and discuss coherence
- Reconvene the Math Core Group
- Utilize the neighboring districts in SWC to share ideas among districts

MATH—Fall, 2013

- Determine alignment of current math materials with common core.
- Agree on teaching methodology and college and career course pathways
- Begin looking at new materials for possible adoption in Spring 2014
- Professional development?

Other Important Things

High School End of Course Exams

- Based on ODE's announcement of its 10 end of year/course exams, we will be required to really take a look at our course sequences in science and social studies.
- Exams go into effect for the 2014-15 school year and the following will be required:
 - English I, II, III
 - Math—Algebra 1, Geometry, Algebra 2
 - Science—Physical Science & Biology
 - Social Studies—American History & American Government
 - Things we will need to consider
 - When the courses will be offered.
- For instance, there is an EoC exam in physical science and many of our advanced science students do not take this class. They immediately go into Biology. How will we address this?
- Will the courses be a full year versus a ½ year?

Olmsted Falls Teacher Evaluation Council

- Our next meeting is in December where the visitation team will report out to the full council. We will also divide into groups and reflect on some reading that we've done in order to become more educated on coupling student growth with teacher evaluation.
- A group of teachers visited Fair Port Harbor in Lake County.

- **New Ohio Science and Social Studies Content Standards**

- Our K-3 teaches are working on ELA implementation so we are not currently taking a strong look here.
- 4-12 teachers are cross-walking these standards for implementation in 2014-15. The biggest changes will need to take place in grades 8 through 11 where course sequence and the materials used to teach the courses and new content will need to be addressed. In all likelihood, our adoption sequence may not be as clean as I'd hoped.

5. **Dr. Hoadley – Superintendent Report:**

- A. Community Engagement Process 2013 (Proposal)
 - 1. Quantitative Survey
 - a. Conducted by a Professional Group
 - b. Minimum of 300 residents (not just parents)
 - 2. Qualitative Survey
 - a. In Home “coffee” format
 - b. Minimum of 10 home sites
 - c. Team of school board members / 2 Administrators
 - d. Sample Questions
 - 3. January / February – Info Gathering
 - 4. March – Work Session
- B. School Property / Future Utilization
 - 1. Realtor contact with an offer for Schady Road property (15k/acre)
 - 2. Continued interest in acquiring the Gross Builders Property
 - 3. Limited interest by Olmsted Township re: Township land on Schady
 - 4. Potential timeline for Master Plan completion is May 1, 2013
- C. District Goal #5: Update Safety Plans
 - 1. November 1st was meeting #1. Great Turnout
 - a. School Admin., Elected Officials, Police/Fire, PTA
 - b. PLE Group – Facilitators
 - 2. Next Step: Parent / Student survey to identify safety concerns
- D. Capital Project Discussion
 - 1. OSBA discussion with Al Bauccho
 - 2. Middle School bonds – last year of payment 2017
 - 3. Meeting on December 3rd to discuss potential options
- E. NSBA Conference
 - 1. April 13-15, 2013 – San Diego
 - 2. City / County Grant \$ could be used
- F. PI Report (Handout)

6. School Board Member Reports
 - a. Polaris Career Center Report – James Weisbarth
 - b. Legislative Report – Michelle Theriot
 - c. Recreation Report – James Weisbarth
 - d. Township Master Planning Commission Update - Mr. Bertrand

B. HONORS AND ACKNOWLEDGEMENTS

1. Joanne DuMound, Sun Post-Herald, to be presented with the *OSBA Media Honor Roll Certificate* for her fair and balanced education reporting, and exemplary service to our community.
2. Meg Henrich, Gale Koliha, Mary and Bill Kubat, and Sally Stacho for their hours of volunteer time at the Early Childhood Center.
3. Olmsted Falls Intermediate School for obtaining the Battelle for Kids SOAR 2012 Award for High Progress Schools. OFIS is being recognized for exceptional academic growth with students in multiple grades and subjects over the 2011-2012 school year. The District has also been honored with the 2012 SOAR Award for Significant Progress.
4. High School AP teachers Lisa Whitney (Chemistry), Lidia Soto-Kacik (Spanish), Jeff VanArnhem (Calculus and Computer Science), Christie Cutarelli (Language Arts), John Gaba (Language Arts), John Mercer (History), Tracey Blake (History), Blake Johnson (Biology), and Donna Langenderfer (Statistics) for making this year's AP Honor Roll. From 2010 to 2012, the high school increased the number of students participating in AP from 124 to 159 while still enabling more than 70% of students to earn AP Exam scores of 3 or higher.

C. Donations

1. Tim Von Alt, 6125 W. Breezeway Drive, North Ridgeville, Ohio 44139 generously donated office supplies valued at \$200.00.

D. Minutes

1. Minutes of the Regular Meeting held on October 17, 2012.

E. Recommendations of the Treasurer

1. Approved Financial Reports for the Period Ending October 31, 2012
 - a. Receipts
 - b. Expenditures
 - c. Financial Bank Reconciliations
2. Approved 5-Year Forecast Analysis
 - a. Supplemental Schedule
3. Approved Analysis of Intermediate/Middle School Project
4. Adopted Resolution Entitled "Resolution Accepting the Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor"

F. Recommendations of the Superintendent

1. Approved Agreement with the Geauga County Educational Service Center for placement of Olmsted Falls students at the Carrington Youth Academy.
2. Approved a Three-Year Computer Network Maintenance Contract with Bailey Communications, Inc.
3. Approved Agreement with the Educational Service Center of Cuyahoga County for Admission of Tuition Pupils for the 2012-2013 SY.
4. Approved Out-of-State Field Trip (New York City) for High School Choir Students from April 4 – 7, 2013.
5. Approved Out-of-State Field Trip (Greenfield Village and Henry Ford Museum) for 5th Grade Students on May 31, 2013.
6. Approved Agreement with infosnap for online student registration as presented.
7. Approved Memorandum of Understanding with the Olmsted Falls Education Association adapting the scope of the recognition clause contained in Article I.
8. Established a casual labor hourly rate for operation of the sound and light equipment for High School auditorium.
9. First Reading of New/Revised/Replacement Board of Education Policies
10. Adopted Resolution for OSBA Media Honor Roll 2012.
11. Approved Personnel Agenda

F. FOR THE BOARD'S DISCUSSION

1. Set the date, time, and location December meeting of the Olmsted Falls Board of Education.
2. Miscellaneous items.

G. ADJOURNMENT

Personnel

Resignations:

CANTRELL, NICOLE – Resignation effective October 17, 2012 – Supplemental 9th Grade Girls Basketball Coach

FULTON, JOANNA – Resignation effective October 18, 2012 – Supplemental 9th Grade Girls Basketball Coach

SANDY, MICHAEL – Resignation effective November 8, 2012 - Custodian

Certified Staff

For 2012-2013 School Year:

NASH, SARA – To be hired as a long-term substitute psychologist for *Shannon Goss* effective approximately November 14, 2012 through approximately February 11, 2013

SIMPSON, COLLEEN – To be hired as a long term substitute for *Sierra Swanson* beginning approximately November 26, 2012 until approximately January 7, 2013

SIMPSON, COLLEEN – To be hired as a long term substitute for *Kelly Judson* beginning approximately March 17, 2013 until the end of the 2012-2013 school year

Title I Intervention Services at the negotiated rate of \$25.99 per hour:

Apatzky, Amanda – FL

Atkins, Jennifer - OFIS

Bement, Jennifer – OFIS

Burk, Mary Patricia – FL

Campagna, Andrea – FL

Chichester, Shannon – FL

Double, Jean – FL

Ehlke, Elizabeth – FL

Eidam, Robyn – OFIS

Englehart, Robert – OFIS

Gillespie, Kristen – FL

Gommel, Karen – FL

Harb, Ann – OFIS

John, Ann – OFMS

Judson, Kelly – OFIS

Kemock, Thimi – OFMS

Kemper, Julie – FL

Kovacevic, Verna – OFIS

LaGruth, Michelle – FL

Megery, Karen – FL

Messenheimer, Ann – OFMS

Miskimins, Anne – OFMS

Pekarcik, Kristina – OFMS

Petro, Stacy – FL

Rader, LeAnn – FL

Raines, Sarah – OFIS

Sanfilippo, Rochelle – FL

Schiely, Paula – FL

Stanczak, Sharon – OFIS

Svoboda, Danielle – OFMS

Swanson, Sierra – OFIS

Tabor, Mark - OFIS

Timura, Wren – FL

Warren, Cathy – OFMS

Support Staff

For 2012-2013 School Year:

MECHLING, GLORIA – To be hired as a Food Server – Middle School – Step A - 191 days pro-rated – effective December 3, 2012 – 2 hours per day.

REISLAND, ROB – Transfer from Utility Worker to H-1 Custodian effective November 26, 2012 – Step C – High School – Second Shift – to replace Michael Sandy

SKEABECK, SHAWN – To be hired as needed to set-up and manage sound and lighting systems for the High School auditorium effective November 20, 2012.

SOURIS, CHRISTOHOULA – Transfer from Food Service to Secretary-St. Mary's - Step C – 148 days pro-rated – effective November 5, 2012 – 20 hours per week - additional hours prior to November 5, 2012 for training at regular hourly rate not to exceed 10 hours - to replace Karen Cillo.

UMBEL, ROCHELLE – To be hired as a Long-Term Temporary Special Education Paraprofessional – effective November 27, 2012 to approximately February 27, 2013 to possibly extend further into the school year.

To hire the following as casual labor at negotiated rate to enter student demographic information as needed:

Tracy Sharp – OFIS

Michele Taylor – OFIS

Support Staff Substitute List E – attached

Teaching Assistant:

To hire the following Teaching Assistant for the 2012-2013 school year as needed:

Donna Gentile

Donna Gillette

For the 2012-2013 school Year:

Supplementals:

Arnold, Katie – Asst. Ski Club Advisor – AUX.
Barber, Kathy – Asst. Ski Club Advisor – AUX.
Carver, LeAnn – Asst. Bowling Coach – AUX.
Celaschi, Matthew – Department Head – Special
Education
Celaschi, Matthew – Asst. Hockey Coach (Amend .33
to .50)
Feller, Michael – Pep Band
Frygier, Allie – Cheerleading Advisor MS – AUX.
Hallock, William – Asst. Ski Club Advisor – AUX.
Hawks, Christen – Asst. Girls Basketball Coach .50
(HS)
Gulden, Nancy – Chess Club (MS)
Kleinhenz, Jared – Asst. Hockey Coach (Amend .34 to
.50)
LaMarca, Kathryn – 7th/8th grade Homework Club
(MS) (Amend .40 to .20)
Steward, Grant – 7th/8th grade Wrestling Coach-AUX.
Stitch, Russel – Dramatics/Stagecraft Advisor – HS
Zrenner, Justin – Asst. Ski Club Advisor – AUX.

For the 2012-2013 school Year:

Stipends:

Pickenheim, Martha – Business Director
Rusnak, Patricia – Securement of Support Staff
Substitutes
Skeabeck, Shawn – Technical Director – Fall Play
