



# Board Briefs

JAMES WEISBARTH.....JOSEPH BERTRAND.....RHONDA McCRONE.....GREG SURTMAN.....MICHELLE THERIOT

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Reports from the Regular Meeting held on of April 18, 2013.

## A. Administrative Reports

1. PTA Report – No report.
2. **Mr. Hullman** – Approval of financial statements for the period ending March 31, 2013 and the five year forecast.
3. **Mr. Atkinson** - Updated the Board on District Goals No. 4: Development of 5 Year Capital Plan, and No. 6: Transportation Cost Reduction.

### TRANSPORTATION:

Heath is working with Melinda to stabilize, for next school year, the length of the student day in the AM/PM Kindergarten classes so that each session is of equal time. Heath is currently working towards the completion of Transportation Staff appraisals. Heath is working with Mark Kurz and Holly Schafer on a plan to transport accelerated high school geometry candidates from the eighth grade to the High School for this class. This will occur next school year. The Bus Garage router and switch was replaced on April 11, 2013. This upgrade will help to maximize the quality of operation for our phone and data system. We have had more frequent issues, recently, with this older system that has been in place for many years. Heath conducted a driver meeting on March 22, 2013. The April meeting will be our mandatory drug awareness annual review meeting which is a CDL holder requirement. That will be the sole topic on April 29, 2013.

### FOOD SERVICE:

All current issues and updates have been reported by Denise Tabar in her weekly updates. She has nothing further to report.

### TECHNOLOGY:

All other current issues and updates have been reported by Joe Magrey in his weekly updates. He has nothing further to report.

**BUILDINGS AND GROUNDS:**

Our weather has created some glitches in our outdoor athletic schedule and everyone has done an admirable job in making the best out of some tough situations. Tom Dipert, Cathy Samuel, Sean Wolanin and I will meet on April 16, 2013 to discuss and share thoughts regarding the upstart of the new Youth Football League. We will cover topics related to publicity, insurance, facilities and the role of our grounds personnel. Tom Dipert, Joe Borczuch (City) and I reviewed all of our district facility needs as it relates to our driveways, parking lots and playgrounds. Much of the work this summer will be completed by our staff (hole patching) with some assistance from our City. We will need to outsource crack sealing and seal coat and rely upon a contractor to complete some limited larger asphalt repairs. I will solicit some budgetary numbers in order to determine whether or not we will need to publicly bid this work. Concurrently, I will work with Mark Hullman to determine our funding source. During investigative work by Bob Repas over spring break, it was determined that additional asbestos abatement work to the boiler doors will be minimal, which will enable our abatement schedule not to exceed a June completion date, thus, allowing CCG to begin demolition in early July as scheduled. It also should add minimal cost to our abatement contract with Precision. I thank John Stover for shutting down a boiler in order for this investigative work to proceed during spring break. Larry Hamilton will begin the process of replacing door handles and lock sets at the ECC that in most cases are original to the 1958 construction. This conversion will automatically lock all classroom doors from the hallway side, thus, not requiring a teacher to enter the hallway, during a lockdown drill, to manually lock the door. With cell tower funds, the ECC had over \$11,000.00 dollar's worth of classroom book shelving units custom made. This project has been completed. All parts have been received and Larry Hamilton will begin the lock conversions for our upgraded security measures at entrance doors at Falls – Lenox, ECC and the High School. P.J. Hughes will install the power supplies to operate the doors and the AI phones located at strategic desk locations of secretarial office staff and our one security staff at Falls–Lenox. Each school location has its own set of issues, related to installation, and will be treated as such. Our plan upgrade will begin with Falls–Lenox, proceed to the ECC and finish with the High School since it involves the greatest challenge with the installation process. We are hopeful of an end of May completion of these security upgrades. We (Larry Hamilton, Mike Paul, our roofing representative – Technique Roofing, an engineer (Dave Mallory) representing SORSA and the adjuster from SORSA (Larry Borska) met on Friday, April 12, 2013 at 10:00 a.m. The engineer took pictures from four different roof locations and elevations at the original Middle School and will analyze and provide his evaluation of our claim that this roof damage was caused by hail. The sample size and markings of the damage were consistent with all four locations. I will keep you informed of this further investigation.

**PERSONNEL:**

Tom Dipert, Dan Binggeli, Rob Coxon and myself met in our monthly Grounds Maintenance meeting on April 10, 2013 and reviewed spring sport needs and events and discussed several projects that will need our attention in the near future. Conducted a Head Custodian meeting on April 9, 2013. I will be receiving their preferred summer casual labor selections based off the list of applicants provided to them that was prepared by Mary Lopata. I will also be receiving their staff appraisal input of cleaners, custodians and utility workers. Lastly, they have been asked to provide me with a list of their planned summer projects and building maintenance supplies. The supply lists will enable me to formulate an RFP to be distributed to several supply vendors enabling us to seek the best pricing possible. Will conduct a Custodial Improvement Committee meeting on Tuesday, April 16, 2013 at the Board office. We have five staff members on this committee.

4. **Dr. Lloyd-** Updated the Board on District Goal No. 3: Closing the Achievement Gap for Low Income and Special Education Students.

Progress that has been made with regards to the up-and-coming Technology Integration Committee which will be meeting on May 21<sup>st</sup> and 22<sup>nd</sup>.

The district's 3<sup>rd</sup> annual administration of the Climate and Culture survey will commence April 22<sup>nd</sup> and conclude on May 4. After the data gathering, the company that we've contracted with to conduct the survey will provide a series of statistics and reports. The District Leadership Team and Building Leadership Teams will then use this data to set goals for next school year.

We've talked about Olmsted Falls being a Triple-A School District: Academics, Arts and Athletics. Dr. Lloyd indicated that it may be worthwhile for us to explore branding this. He indicated that he has contacted the art department to determine if students might be interested in creating the design for this. It could be transformed into a logo that could go on T-shirts or stickers.

5. **Dr. Hoadley – Superintendent Report:**

- a. Congrats to Jim Lloyd
- b. Donations
  - i. OFMA - \$11,000
  - ii. 7 iPads – Laketec Communications
- c. Superintendent Recommendation No. 7
  - i. Thank you to the OFAB
- d. New District Report Card Format
  - i. Letter grades A-F instead of “Excellent” or “Continuous Improvement”
- e. Health Insurance Claims Update
  - i. Claims data are running very high this year along with the number of large claims. Expect double digit rate increase.
- d. Community Survey
  - i. Telephone Surveys
  - ii. In Home Surveys

**B. HONORS AND ACKNOWLEDGEMENTS**

1. The School District has been recognized by the Ohio Department of Education as Excellent with Distinction - 13 Years.
2. Teresa Wang – National Gold Key Winner – Scholastics Art Competition.
3. Stephen Johnson – Division I Academic All-Ohio
4. Roger Urbanek – David E. Drum School Bus mechanic of the Year Award
5. Christopher DeLisio – Basketball Coach recognized for leading the team with the 16<sup>th</sup> highest “Team GPA” in the State of Ohio

**C. HIRING OF SUPERINTENDENT**

1. Approved Employment of Dr. James L. Lloyd, as Superintendent of Schools, as presented.

**D. Consent Agenda**

**Donations**

1. Olmsted Falls Music Association has generously donated \$11,000.00 to the District Music Programs at all schools.
2. Joe Little of Laketec Communications (27881 Lorain Road, North Olmsted, Ohio 44070) along with other anonymous donors are in the process of donating 7 iPads, 7 cases, and a charging station to the Early Childhood Center valued at \$3,750.00.

**Minutes**

1. Minutes of the Regular Meeting of March 21, 2013 and Special Meeting of March 27, 2013.

**Recommendations of the Treasurer**

1. Approved Financial Report for the Period Ending March 31, 2013
  - (a) Receipts
  - (b) Expenditures
  - (c) Financial Bank Reconciliations
2. Approved 5-Year Forecast Analysis
  - (a) Supplemental Schedule
3. Approved Analysis of Intermediate/Middle School Project

**Recommendations of the Superintendent**

1. Approved Resolution Honoring Teachers During Teacher Appreciation Week May 6 – 10, 2013.
2. Approved Agreement with Applewood Centers, Inc. (operating an educational institution known as The Eleanor Gerson High School) and the Board of Education of Olmsted Falls City Schools to provide an outside therapeutic placement for a student with significant behavioral challenges.
3. Approved Southwest General Health Center as the facility to provide the annual bus driver physicals for the Olmsted Falls Board of Education employees for 2013-2014 SY.
4. Authorized the Olmsted Falls City School District to Advertise and Receive Bids for potential Sidewalk Repairs; and Crack Seal, Chip Seal, Sweep, Mill and Asphalt Surface Patch and/or Asphalt Pave District Parking Lots and Driveways for 2013-2014 school year.
5. Approved overnight trip for the 2013 football team (freshman, junior varsity and varsity teams) to travel to John Carroll University on July 22, 2013 to July 24, 2013. This trip will be 100% funded by the football families attending.
6. Approved overnight trip for the Olmsted Falls Middle School 8<sup>th</sup> grade class to Washington D.C. on April 2, 3, and 4, 2014.
7. Approved Donation and Transfer of Weight Room Equipment and Warranty Disclaimer between the Olmsted Falls Athletic Boosters and the Olmsted Falls Board of Education.

8. Approved License to Farm between Mr. Jack Clifford (39199 Route 303, Grafton, Ohio 44044) and the Olmsted Falls City School District to farm 50+ acres of Board-owned land on Schady Road (formerly known as the Theiss property) for \$1,500.00 for the 2013 farming season.
9. Approved Personnel Agenda.

**Additional Superintendent Recommendations**

1. Approved Resolution to Authorize the Execution of Mediated Agreement regarding a Special Education due process complaint filed with the ODE.
2. **Brigid Radigan** – Awarded Continuing teaching contract effective the 2013-2014 SY.

**For the Boards' Discussion**

1. Regular Meeting – May 16, 2013 at 7:00 p.m. – Olmsted Falls Middle School – Media Center, 27045 Bagley Road, Olmsted Falls, OH 44138

**D. Adjournment**

**Personnel**

**Resignations:**

**BARBEE, DAVID CRAIG** – Bowling Coach - effective March 18, 2013

**MALONEY, LINDA** – Due to retirement - Cleaner – effective June 4, 2013

**STRELAU, TIMOTHY** – Music Teacher – effective end of 2012-2013 school year

**Certified Staff**

**For 2012-2013 School Year:**

**SIREY, RACHEL** – To be hired as a Long-Term Substitute teacher for Kelly McClellan effective approximately May 10, 2013.

**For the 2013-2014 School Year:**

**BAKER, SEAN**- Amend contract from Dean of Students to Assistant Principal

**COXON, ROBERT** - Amend contract title from Athletic Director to Assistant Principal/Director of Athletics effective April 18, 2013

**One Year Limited Teaching Contracts to Award for the 2013-2014 School Year:**

Acerra, Zachary  
 Arnold, Katie  
 Barkowski, Eric  
 Burk, Mary Pat  
 Butto, Angela  
 Campagna, Andrea  
 Cutarelli, Christie  
 DeLuca, Cassandra  
 Doick, Alison  
 Duray, Kathleen  
 Fulton, Joanna  
 Giamboi, Gabrielle  
 Gregg, Janet  
 Gurtsak, Maridi  
 Harb, Deana  
 Harbison, Mark  
 Hawk, Lisa  
 Hawks, Christen  
 Hoover, Gregory

**One Year Limited Teaching Contracts to Award for the 2013-2014 School Year (Cont'd):**

Hoslar, Andrew  
 Insley, Brian  
 Judson, Jesse  
 Judson, Kelly  
 Kemper, Julie  
 Kostraba, Angela  
 LaMarca, Kathryn  
 Marshall, Elizabeth  
 McClellan, Kelly  
 McNeeley, Angela  
 Meinhardt, Lisa  
 Michaels, Patricia  
 Miskimins, Anne  
 Moore, Chelsey  
 Moreno, Tina  
 Moro, Jacqueline  
 Palmer, Christine  
 Papa, Rachael  
 Patay, Denise  
 Patterson, Ryan  
 Peterson, Lauren  
 Raines, Sarah  
 Rasmussen, Brittney  
 Richmond Smith, Brandy  
 Rodgers, Cynthia  
 Ropes, Alyssa  
 Ruebensaal, Leigh  
 Sanfilippo, Rochelle  
 Scalley, Lisa  
 Schoenhofer, Michelle  
 Shand, Laurie  
 Sheldon, Laura  
 Simon, Martin  
 Skocdopole, Jason  
 Sparks, Hannah  
 Statz, Anne  
 Svoboda, Danielle  
 Swanson, Sierra  
 Ulmenstine, Laura  
 Wagner, Renee  
 Ware, Stacie  
 Yurmanovich, Michael  
 Zrenner, Justin

**Two Year Limited Contracts for the 2013-2014 School Year:**

Candow, Martha  
Chapman, Erin  
Feller, Michael  
Gordon, Lacey  
Madak, Pameal  
Mechling, Gloria  
Mendeluk, Kelly  
Orellano, Kelly  
Reimer, Charles H.  
Stricklen, Ann  
Umble, Rochelle  
VonAlt, Timothy

**Continuing Contracts for the 2013-2014 School Year:**

Fallon, Debra  
Hechko, Mary  
Hyppa, Lisa  
Jackson, David  
Kancler, Julianne

**KRACHECK, BARBARA** – 2 days general unpaid leave taken May 3, 2013 and May 9, 2013

**Support Staff Substitute List J – attached**

**For 2012-2013 School Year**  
**Supplementals:**

Erik Kolar – Asst. Basketball Coach (Aux)

**For 2013-2014 School Year**  
**Supplementals:**

Tom Dipert – Grounds Maintenance Manager

**For 2013-2014 School Year:**  
**Stipends:**

Katherine Barber – K-3 School Bus Safety Program  
Carrie Bargholt – Cafeteria Manager  
Joyce Bigley – K-3 School Bus Safety Program  
Karen Corrigan – K-3 School Bus Safety Program  
Karen Corrigan – Buster the bus publicity program  
William Davis – Fairview Park Bus Maintenance  
Roberta Gonzalez – Cafetería Manager  
Teresa Haun – Cafetería Manager  
Cheryl Hennessey – Cafetería Manager  
Jan Holekco – Lakewood Transportation  
Jan Holekco – Fairview Park Bus Maintenance  
Heath Krakowiak – Lakewood Transportation  
Roger Urbanek – Head Mechanic  
Roger Urbanek – Fairview park Bus Maintenance